

TOWN OF FRANCESTOWN

OFFICE OF SELECTMEN

27 MAIN STREET • P.O. BOX 5

FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

December 21, 2015

Selectmen Present: Chair Abigail Arnold, Brad Howell, and Scott Carbee

Staff Present: Town Administrator Jamie Pike

Also present: Henry Kunhardt, Becky Moul, Pam Finnell, Charlie and Sarah Pyle, Ben and Robin Haubrich, John and Pat Thalhauser, Tom Anderson, Polly Freese, Mike Tartalis, Jim Gann, Susan Cripps, Betty Behrsing, Dennis Orsi and others

CALL TO ORDER: Abigail called the meeting to order at 6:30 p.m.

Geo Thermal Update – Henry Kunhardt

Mr. Kunhardt spoke to Rick Patenaude at Contoocook Well and after some back and forth discussions they agreed that the installation of a second filter to remove the excess sand in the geo thermal unit at the Library would be the best way to proceed. The estimated cost of the installation a new Lakos filter, 2 valves, 2 thermometers and a flowmeter will be \$6,742.00. The Board agreed to schedule a time for Mr. Patenaude to do the work. Mr. Pike asked if the work cannot be done before the end of 2015 should the funds be encumbered for 2016. The Board agreed to encumber the funds for 2016.

Internet Kiosk for Taxes Contract – Pam Finnell

Ms. Finnell was before the Board requesting the Board's signature on a contract for an internet kiosk for taxpayers. It requires a one-time \$250.00 set-up fee. The kiosk will allow taxpayers to see a summary of their taxes and pay their taxes online. The Board signed the contract.

Town Hall Status

Ms. Arnold announced that the Town does not currently have the funds necessary to go forward with the Town Hall renovation project. Mike Petrovick is optimistic that the funds needed may be available in a few weeks. Mr. Pike prepared a letter to the contractors and subcontractors advising them that the funding has fallen short and asking them to hold all project bids until the end of January.

Waste Disposal Committee

Mr. Pike prepared a bid comparison spreadsheet for the recycling bids for one year and over three years. The five bidders are NRRA, DC Slocum, GW Shaw, Monadnock Disposal and Waste Management. He explained the specifics of what each vendor offers, how it would work and what the cost would be. There was discussion of wet versus dry materials, where the materials would go, rental of a compactor, the configuration of the Transfer Station recyclables, the number of hauls necessary and the details of single stream recycling. Becky Moul expressed her concerns about single stream recycling. She says she's "not a fan" even if it saves the Town tens of thousands of dollars a year. Mr. Howell suggested having a representative from Waste Management visit the Transfer Station and attend a meeting to answer questions about their single stream recycling services. The Board asked Mr. Pike to schedule a time for a representative from Waste Management to visit the Transfer Station and attend a meeting to answer questions. Becky Moul discussed some of the recommendations made by the solid waste committee to the BOS. She asked if the attendants had been made aware that vehicles should have stickers identifying them as a resident. She admitted that the committee does not have a suggestion on how to handle the co-mingle covers and added that she felt it is unsafe for the attendants to handle the covers. Ms. Moul also suggested that the attendants be asked about their opinion on how to handle some issues. Mike Tartalis discussed some customer issues, signage, closing time and traffic flow.

Consent Agenda

1. 12/21/2015 Payroll and Accounts Payable Manifest
2. 12/22/2015 Re-issued Check Manifest
3. Capital Reserve Fund Request – Juniper Hill and Woodward Hill Bridges
4. Abatement – Jonathan and Courtney Shaw, Map 6 Lot 48-3

A motion was made by Mr. Carbee to approve the Consent Agenda, seconded by Brad Howell.
Motion passes.

Correspondence

1. Weekly Administrative Report
2. Motion to Allow Public Auction or Destruction of Property
3. Police Department Press Release for 11/7 through 12/14/2015
4. Job Tasks December 14 through December 17
5. Letter from Upton & Hatfield enclosing court's Order regarding Fairpoint's tax abatement appeal

Administrative Update

Mr. Pike discussed the transfer station bids, building inspector position and asked the Board to review the Town's snow removal policy. Ms. Arnold asked Mr. Pike to schedule Building Inspector candidate interviews as non-public. She also announced that there would be no Selectmen's Meeting on December 28th.

Questions/Comments from the public

Mr. Gann indicated that he read a draft of the new sign ordinance and wanted to know how much was spent on legal fees drafting the language. Ms. Arnold indicated that she wrote the language and directed him to the Planning Board for sign ordinance issues.

NEXT BOARD OF SELECTMEN MEETING: January 4, 2016 at 5:30 p.m.

ADJOURNMENT: Ms. Arnold adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

Jamie A Pike

Not approved until signed.

Abigail Arnold

Scott S Carbee

Brad Howell